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|  |  | Objective  * I am searching for an entry-level position while I finish my bachelor’s degree. |
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|  |  | Skills  * Willing to assume responsibility is self-motivated and poses a high degree of professional integrity. * Has ability to learn quickly. * Well organized, inquisitive problem solver who enjoys challenges * Communicate effectively when dealing with people of diverse interest. * Excellent communication and writing skills. * Excellent sales skills. * Proficient with computer literate such as Microsoft word, Microsoft Excel, PowerPoint. * Also able to work under pressure. |
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|  |  | **Experience**  **RT BUILDING SUPPLIES**  **646 FRANKLIN AVE, BK, NY, 11216**   * Responsible for keeping the records of sales, promotions and policies related to interactions and payment. * Response to phone calls regarding to the store or products. * Worked as manager * Restocked supplies. * Done circulation of purchases, sale values, credit and cash payment. * More than 8 years of working experience in varied retail sales of Hardware merchandise.   **RF HOMEMARK**  **651 CLASSON AVE, BK, NY, 11238**   * Worked as a cashier and sales associate. * Controlled activities related to cashing and returns and made sure employees followed store policies. * Give out information to customers about the product regarding to its use , care and operation * Responsible for security of the shop and handled the situations such as theft and security risks  EducationPACE UNIVERSITY, BUSINESS MANAGEMENT (References Upon request) |
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